

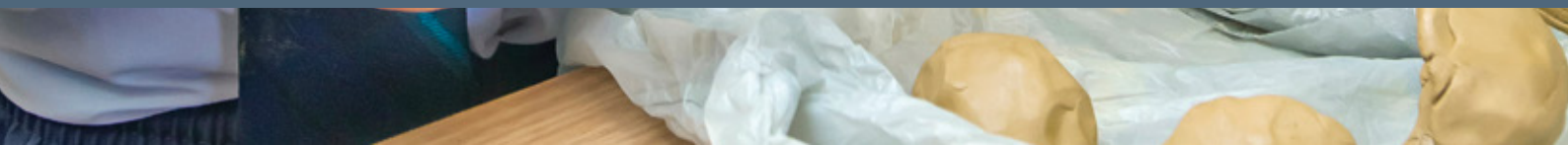


CATHOLIC EDUCATION
Archdiocese of Canberra & Goulburn



ENROLMENT

2017 ACT INFORMATION PACK





Welcome

The Catholic Education Office of the Archdiocese of Canberra and Goulburn is proud of the quality of the Catholic schools across the Archdiocese.

Catholic schools seek to contribute to the creation of an Australian community that is highly educated, skilled and cultured with an ability to promote and embrace a critical analysis of social issues, the expansion of knowledge and the pursuit of truth. Such a community will be marked by a vigorous intellectual and cultural life, accessible to all. Education has individual and private benefits, but it is also very much a public good whose benefits enhance the whole community. Catholic schools emphasise the contribution of education to the common good of the Australian community

National Catholic Education Commission



General Information

Enrolment

1. The minimum age for enrolment in an Early Learning Centre (ELC) is 4 years by 30 April in the year of enrolment.
2. The minimum enrolment age for kindergarten is 5 years by 30 April in the year of enrolment.
3. (a) Acceptance into an Archdiocesan Regional ELC is not a guarantee of a primary enrolment at the school at which the ELC is located.

(b) Acceptance into an Archdiocesan primary school is not a guarantee of a secondary enrolment.

(c) Enrolment of a child into the next level of schooling is a separate process.
4. (a) A non-refundable Enrolment Application Fee is payable on application to:
 - an ELC: \$50 (a \$50 bond is also payable on acceptance of a place which is credited against Term 1 fees)
 - an ACT Primary School: \$25
(b) a non-refundable Enrolment Application Fee is payable on acceptance of a place into an Archdiocesan Secondary College.
 - Years 7 – 12: \$50

School Pathways

The ELCs incorporate preschool education for children. Childcare is offered outside normal school hours and school holiday periods. Students enrolled for preschool in an ELC will continue their primary education at a designated school within their Parish. Parish primary schools are coeducational and provide education for children in Kindergarten to Year 6.

Secondary co-education is provided at St Mary MacKillop Catholic College, Wanniasa Campus (Years 7-9) and Isabella Plains Campus (Years 10-12) and at St Francis Xavier College, Florey (Years 7-12). Years 7 - 11 co-education will be provided at St John Paul II College, Gungahlin in 2017 and will be extended to Year 12 by 2018.

Girls-only secondary education for Years 7-12 is available at Merici College, Braddon and St Clare's College, Griffith.

Two congregational Catholic colleges, Marist College Canberra and St Edmund's College Canberra operate boys-only schools from Years 4-12.

Co-education is also provided at a Congregational Catholic college, Daramalan College, Dickson (Years 7-12).

Curriculum

All ACT Schools, including ELCs implement National and Territory Curriculum and Frameworks.

Years 11-12: The curriculum for Years 11-12 is school-based and approved by the ACT Board of Senior Secondary Studies. Further information concerning curriculum, policies, etc may be obtained by contacting schools.

2017 ACT Term Dates	
Term 1	30 January - 7 April
Term 2	26 April - 30 June
Term 3	17 July - 22 September
Term 4	9 October - 15 December

Uniforms

With the exception of a distinctive sports uniform, ties and badges, all ACT Archdiocesan Catholic primary schools have a standard uniform. Each secondary college has its own school uniform.

Archdiocesan School Fees

The Catholic Education Commission, Archdiocese of Canberra and Goulburn, sets the tuition fees in November. The 2016 rates are provided as a guide only:

Primary Schools	
1st Child	\$326 per term
Discounts	
2nd Child	70%
3rd Child	80%
4th Child	No charge <i>A 20% discount applies to the first child fee where there is a sibling in an Archdiocesan Secondary College.</i>
Secondary Schools	
Years 7- 8	\$820 per term
Years 9-10	\$842 per term
Years 11-12	\$1023 per term
Discounts	
2nd Child	20%
3rd Child	50%
4th Child	No charge

Note: There is no charge for a fourth or subsequent child attending either an Archdiocesan primary or secondary school.

In addition to tuition fees parents are requested to contribute to the Canberra Catholic Schools Building Fund (CCSBF). (The 2016 contribution to CCSBF per term per family is \$158 which is provided as a guide only.)

Local School Charges

Schools levy additional fees for specific purposes (book hire, cleaning, etc.) The school should be contacted to obtain details of these levies and charges. Accounts for fees and levies are due for payment in the first month of the term.

Fee Remissions

Fee remissions are offered in cases of financial hardship. Parents wishing to seek a school fee reduction should approach the Principal or Bursar. Please note that where no contact is made with the school or agreed fee arrangements are not honoured, debt recovery procedures may be put in place.



Enrolment Policy Summary

(Full policy available at www.ceocg.catholic.edu.au)

Principles and Procedures

In the Archdiocese of Canberra and Goulburn, the Catholic Education Commission is responsible to the Archbishop for developing, monitoring and evaluating education policies for Catholic System schools. These policies are based on the teachings of the Catholic Church and reflect the pastoral initiatives of the 1989 Archdiocesan Synod.

The Catholic Education Commission aims to provide the choice of Catholic schooling to all those seeking a Catholic education for their children. However, enrolment of a student into an Archdiocesan Catholic school or Catholic school of choice cannot be guaranteed.

The Archdiocesan Catholic school system has a particular responsibility to welcome, accept and support those who are poor, marginalised and in most need. Our conviction is that no student will be refused enrolment or be disadvantaged because of an inability on the part of parents/guardians to meet financial requirements.

The Catholic school community strives for strong partnerships with the parishes it serves. These partnerships must be demonstrated and strengthened by the enrolment procedure and practice.

Those who choose a Catholic school for their children do so on the understanding that they respect and agree to support the Catholic identity of the school and acknowledge the importance of religious education for their children.

Our Catholic System schools are open to all who are willing to commit to support the philosophy, values and aims of Catholic schooling.

Special enrolment conditions apply from time to time as part of the planning process to ensure the choice of Catholic schooling is provided to as many people as possible. The Director of Catholic Education may authorise the refusal of an enrolment into a particular Catholic school if such enrolment would adversely impact on the Archdiocesan provision of Catholic education.

Acceptance of a child into a Catholic System primary school does not confer an automatic entitlement to enrolment in a Catholic System secondary school. The enrolment of a student

in a Catholic System secondary school is a new process and requires the completion and submission of a new school enrolment application.

All parents enrolling their children in a Catholic System school must complete the official enrolment form and return it by the due date. Such action, however, does not guarantee enrolment in the school. Parents are expected to support their local parish primary school wherever possible.

Enrolment applications, irrespective of their priority listing, received after the due date will only be considered if vacancies still exist.

Priorities

The following hierarchy of priorities has been established for the consideration of enrolment applications at each school when enrolment applications exceed available spaces.

Early Learning Centre (ELC)

Children who are turning four (4) before 30 April and:

1. are baptised Catholic who are resident in the Parish, with siblings who attend a Catholic System primary school in the Parish.
2. have siblings who attend a Catholic System primary school in the Parish.
3. are a baptised Catholic resident in the Parish.
4. are a baptised Catholic resident in a Parish of the Region.
5. have siblings who attend a Catholic System primary school in the Region.
6. are a baptised Catholic and resident outside the Region.
7. whose families support the mission and ethos of Catholic education.

All children who attend a Catholic ELC will be given preference for Kindergarten enrolment at a Catholic primary school.

Primary

Children who are turning five (5) before 30 April and:

1. are baptised Catholic who are members of the designated local parish communities.
2. are sibling of children already attending the primary school.
3. are baptised Catholic from other parishes who cannot obtain places in their local parish primary school.
4. are baptised Catholic whose parents/guardians seek to enrol them in a parish primary school outside their own parish but who can obtain places in their own parish primary school.
5. are non - Catholic children whose parents/guardians desire and are committed to a Catholic education.
5. Baptised Catholic children who attend a Catholic school and whose residential address is outside the designated priority enrolment area. Note: These children have first priority in Catholic System secondary schools where their residential address is in the designated priority enrolment area for that school.
6. Baptised Catholic children from non-Catholic schools whose residential address is outside the designated priority enrolment area. The family of these children MUST provide an up to date reference from their Parish Priest indicating that they are practicing Catholics in the Parish.
7. Baptised Catholic children from non-Catholic schools whose residential address is within the designated priority enrolment area who cannot provide a reference from a Parish Priest.
8. Baptised Catholic children from non-Catholic schools who are outside the designated priority enrolment area who cannot provide a reference from a Parish Priest.

Secondary

1. Baptised Catholic children who:
 - attend a Catholic school; or
 - are members of the local parish community in rural areas where a Catholic school is not availableand, where applicable, whose residential address is in the designated priority enrolment area.
2. Siblings of children already attending the school.
3. Other children who have been enrolled in a Catholic school for a period of at least three years and whose residential address is in the designated priority enrolment area.
4. Baptised Catholic children from non-Catholic schools whose residential address is in the designated priority enrolment area. The family of these children MUST provide an up to date reference from their Parish Priest indicating that they are practising Catholics in the Parish.
9. Other children who have been enrolled in a Catholic school for a period of at least three years and whose residential address is outside the designated priority enrolment area.
10. Other children whose parents/guardians desire and are committed to Catholic education.

ARCHDIOCESAN PRIMARY SCHOOLS IN THE ACT

AMAROO Good Shepherd Primary

Principal: Mr Graham Pollard Phone 02 6255 7888
Address: Burdekin Ave Amaroo ACT 2914 Fax: 02 6255 7999
Web: www.goodshepherd.act.edu.au Email: office.goodshepherd@cg.catholic.edu.au

ARANDA St Vincent's Primary

Principal: Mrs Lina Vigliotta Phone: 02 6251 2442
Address: 3 Bindel St Aranda 2614 Fax: 02 6251 2014
Web: www.svdp.act.edu.au Email: office.svdp@cg.catholic.edu.au

CALWELL St Francis of Assisi Primary

Principal: Mr David Austin Phone: 02 6292 4500
Address: 120 Casey Cres Calwell 2905 Fax: 02 6292 8998
Web: www.stfa.act.edu.au Email: office.stfranciscalwell@cg.catholic.edu.au

CAMPBELL St Thomas More's Primary

Principal: Mrs Julie Wiley Phone: 02 6249 8869
Address: White Cres Campbell 2612 Fax: 02 6249 1714
Web: www.stmore.act.edu.au Email: office.stmore@cg.catholic.edu.au

CONDER St Clare of Assisi Primary

Principal: Mr Brad Gaynor Phone: 02 6294 1860
Address: Cnr Boxhill Ave & Heidelberg St Conder Fax: 02 6294 4613
Web: www.sca.act.edu.au Email: office.stclaresconder@cg.catholic.edu.au

CURTIN Holy Trinity Primary

Principal: Mrs Judy Spence Phone: 02 6281 4811
Address: 18-20 Theodore St Curtin 2605 Fax: 02 6281 4005
Web: www.holytrinity.act.edu.au Email: office.holytrinity@cg.catholic.edu.au

EVATT St Monica's Primary

Principal: Ms Carmel Maguire Phone: 02 6258 5105
Address: Moynihan St Evatt 2617 Fax: 02 6259 2101
Web: www.stmonicas.act.edu.au Email: office.stmonicas@cg.catholic.edu.au

FLOREY St John the Apostle Primary

Principal: Mr Matthew Egan-Richards Phone: 02 6258 3592
Address: Pawsey Circuit Florey 2615 Fax: 02 6259 1119
Web: www.sjaps.act.edu.au Email: office.sjaps@cg.catholic.edu.au

GARRAN Sts Peter and Paul Primary

Principal: Mrs Margaret Pollard Phone: 02 6281 1932
Address: Wisdom St Garran 2605 Fax: 02 6281 3058
Web: www.stpandp.act.edu.au Email: office.stpandp@cg.catholic.edu.au

GOWRIE Holy Family Parish Primary

Principal: Mrs Anne-Marie Marek Phone: 02 6292 1222
Address: Castleton Cres Gowrie 2904 Fax: 02 6292 5988
Web: www.holyfamily.act.edu.au Email: office.holyfamily@cg.catholic.edu.au

HARRISON Mother Teresa School (P-6 Campus of Good Shepherd Primary School, Amaroo)

Principal: Mr Peter Hughes Phone: 02 6241 5604
Address: Wimmera Street Harrison 2914 Fax: 02 6241 5604
Web: www.motherteresa.act.edu.au Email: office.motherteresa@cg.catholic.edu.au

HOLDER St Jude's Primary

Principal: Mr Peter Galvin Phone: 02 6288 7688
Address: Mulley St Holder 2611 Fax: 02 6288 7101
Web: www.stjudesps.act.edu.au Email: office.stjudes@cg.catholic.edu.au

KALEEN St Michael's Primary

Principal: Mrs Judy Walsh
Address: Tyrell Circuit Kaleen 2617
Web: www.stmichaelsps.act.edu.au

KAMBAH St Thomas the Apostle Primary

Principal: Mr David Thiele
Address: Boddington Cres Kambah 2902
Web: www.sttap.cg.catholic.edu.au

NARRABUNDAH St Benedict's Primary

Principal: Mr Matthew Garton
Address: Cnr Tallara Parkway & Sturt St N'bundah
Web: www.stbenedicts.act.edu.au

NICHOLLS Holy Spirit Primary

Principal: Mrs Anna D'Amico (Acting)
Address: Kelleway Ave Nicholls 2913
Web: www.holyspirit.act.edu.au

O'CONNOR St Joseph's Primary

Principal: Mrs Sue Dempsey
Address: Boronia Drive O'Connor 2602
Web: www.sjo.act.edu.au

PAGE St Matthew's Primary

Principal: Ms Brenda Foley
Address: Stutchbury St Page 2614
Web: www.stmattsp.act.edu.au

PEARCE Sacred Heart Primary

Principal: Mrs Anne Staines
Address: 29 Murphy St Pearce 2607
Web: www.sacredhps.act.edu.au Email: office.pearce@cg.catholic.edu.au

RED HILL St Bede's Primary

Principal: Mrs Cherie Kelly
Address: Hicks St Red Hill 2603
Web: www.stbedes.act.edu.au

WANNIASSA St Anthony's Parish School

Principal: Mr Greg Walker
Address: Wheeler Cres Wanniasa 2903
Web: www.stanthonys.act.edu.au Email: office.wanniasa@cg.catholic.edu.au

WARAMANGA St John Vianney's Primary

Principal: Mrs Vicky van der Sanden
Address: Namatjira Drive Waramanga 2611
Web: www.sjv.act.edu.au

WATSON Rosary Primary

Principal: Mrs Maureen Doszpot
Address: Fleming St Watson 2602
Web: www.rosary.act.edu.au

WEST BELCONNEN St Thomas Aquinas Primary

Principal: Mr Cameron Johns
Address: 25 Lhotsky St Charnwood 2615
Web: www.staquinas.act.edu.au

CURTIN Holy Trinity Primary School

ELC Director: Mrs Cushla Morris Phone: 02 6281 4811
 Address: 18-20 Theodore St Curtin 2605 Fax: 02 6281 4005
 Web: www.holytrinity.act.edu.au Email: elc.holytrinity@cg.catholic.edu.au

GOWRIE Holy Family Corpus Christi Early Learning Centre

ELC Director: Mrs Nicole Doherty Phone: 02 6292 1222
 Address: Castleton Cres Gowrie 2904 Fax: 02 6292 5988
 Web: www.holyfamily.act.edu.au Email: elcc.holyfamily@cg.catholic.edu.au

HARRISON Mother Teresa Early Learning Centre

ELC Director: Mrs Clare Addinell Phone: 02 6241 5604
 Address: Wimmera Street Harrison 2914 Fax: -
 Web: www.motherteresa.act.edu.au Email: clare.addinell@cg.catholic.edu.au

HOLDER St Jude's Primary School

ELC Director: Mrs Michelle Parkes Phone: 02 6288 7688
 Address: Mulley St Holder 2611 Fax: 02 6288 7101
 Web: www.stjudesps.act.edu.au Email: elc.stjudes@cg.catholic.edu.au

NICHOLLS Holy Spirit Early Learning Centre

ELC Director: Mrs Bronwyn Newth Phone: 02 6241 8640
 Address: Kelleway Ave Nicholls 2913 Fax: 02 6242 9879
 Web: www.holyspirit.act.edu.au Email: office.holyspirit@cg.catholic.edu.au

O'CONNOR St Joseph's Primary School

ELC Director: Mrs Molly Henson Phone: 02 6248 9818
 Address: Boronia Drive O'Connor 2602 Fax: 02 6247 1792
 Web: www.sjo.act.edu.au Email: director.elcsjo@cg.catholic.edu.au

WANNIASSA St Anthony's Parish School

Opening 2017 Phone: 02 6288 2383
 Address: Wheeler Cres Wanniasa 2903 Phone: 02 6231 4144
 Web: www.stanthonys.act.edu.au Email: office.stanthonyswanniasa@cg.catholic.edu.au

WEST BELCONNEN St Thomas Aquinas Primary School

ELC Director: Mrs Maribel Cabezas Phone: 02 6258 4077
 Address: 25 Lhotsky St Charnwood 2615 Fax: -
 Web: www.staquinas.act.edu.au Email: elc.staquinas@cg.catholic.edu.au

BRADDON Merici College

Principal: Mrs Loretta Wholley Phone: 02 6243 4100
 Address: Wise St Braddon 2612 Fax: 02 6243 4199
 Web: www.merici.act.edu.au Email: principal.merici@merici.act.edu.au

FLOREY St Francis Xavier College

Principal: Mr Angus Tulley Phone: 02 6258 1055
 Address: Barnard Circuit Florey 2615 Fax: 02 6258 2090
 Web: www.sfx.act.edu.au Email: school.office@sfx.act.edu.au

GRIFFITH St Clare's College

Principal: Mr Paul Carroll Phone: 02 6260 9400
 Address: 1 McMillan Cres Griffith 2603 Fax: 02 6295 3718
 Web: www.stclaresc.act.edu.au Email: the.principal@stclaresc.act.edu.au

ISABELLA PLAINS/WANNIASSA St Mary MacKillop Catholic College

Principal: Mr Michael Lee Phone: 02 6209 0100
 Address: Ellerston Avenue Isabella Plains 2905 Fax: 02 6296 2383
 MacKinnon Street Wanniasa
 Web: www.mackillop.act.edu.au Email: enrolment@mackillop.act.edu.au

GUNG AHLIN, St John Paul II College

Principal: Mrs Catherine Rey Phone: 02 6163 4800
 Address: 1021 Gungahlin Drive Fax: -
 Nicholls 2913 Email: office.jpc@cg.catholic.edu.au

CONGREGATIONAL SCHOOLS IN THE ACT

GRIFFITH St Edmund's College, Canberra (Boys Years 4-12) Secondary: 02 6295 3598 Primary: 02 6239 0660

PEARCE Marist College, Canberra (Boys Years 4-12) Secondary: 02 6298 7200 Primary: 02 6298 7271

DICKSON Daramalan College (Co-ed Years 7-12) Secondary: 02 6245 6300

National Reporting on Student Outcomes

The purpose of this information sheet is to advise parents (or caregivers) of data collection requirements arising from the decisions of State, Territory and Australian Government Education Ministers to improve the quality and national consistency of public reporting on student achievement. Ministers expect all government and non-government school systems and schools to comply with the new data collection and reporting arrangements.

What is the purpose of national reporting?

- The primary purpose of national reporting is to improve the educational outcomes of our young people by informing the Australian public, and especially the education community and parents, about progress towards achieving the *National Goals for Schooling in the Twenty-First Century*.
- For more information on the *National Goals*, go to <http://www.scseec.edu.au>

What is the situation now with the collection and reporting of information on students' performance?

- All school authorities must collect certain information from parents and/or students to fulfil their functions and obligations under State, Territory and Australian Government legislation, including accountability for spending public money.
- Governments must provide the community with information about school performance and the steps they are taking to improve student outcomes.
- Information on students' performance is reported in the annual *National Report on Schooling in Australia*, and on the *MySchool* website published by the Australian Curriculum, Assessment and Reporting Authority (ACARA).

What are the requirements for the collection of information on student background characteristics?

- State, Territory and Australian Government Education Ministers have agreed to common approaches across all States and Territories, in both government and non-government schools, to the collection and reporting of information on the sex, Indigenous status, geographic location, socioeconomic background and language background of school students.

What are the benefits for schools and students?

- Linking student background characteristics with students' results in national assessments in priority areas of schooling will allow schools to identify individual students' strengths and weaknesses; evaluate the influence of particular factors on student performance; judge the effectiveness of policies aimed at reducing the impact of such factors, and, as necessary, take appropriate steps to improve students' performance.
- The new arrangements will also provide parents with accurate and timely information on their child's progress compared with other Australian students of the same age and a measure of the child's achievement against national benchmarks or standards.

What information is required from parents?

- Parents will be asked for information on the following:
 - the sex of the student
 - the Indigenous status of the student
 - the parents' occupations (in very broad terms)
 - the parents' educational qualifications (also in very broad terms)
 - the student's country of birth, and
 - the main language spoken at home by the student and each of the student's parents or guardians.
- Most of this information is already collected by schools but it will now be collected in a uniform way across the country.

Why are schools required to collect information on the educational and occupational background of parents?

- Information is being collected on the educational and occupational background of parents so that school education authorities can evaluate the influence of socioeconomic background on students' educational outcomes across and within jurisdictions, and over time.
- This will allow critical evaluation of the effectiveness of policies aimed at reducing the impact of social or economic disadvantage on student performance, and assist school systems and schools in taking steps aimed at promoting an education system which is fair for all Australian students.
- Ministers have been concerned to ensure that the questions asked of parents are not overly intrusive. Parents will therefore not be asked to provide specific details of their education or income but, rather, will be asked to select an appropriate response from a limited number of broad educational categories.

What safeguards are there to protect the privacy and confidentiality of personal information?

- All States and Territories have privacy or freedom of information legislation encompassing such matters as the manner and purpose of collection of personal information, storage and security of data, and access to information.
- There is also Commonwealth privacy legislation, which imposes certain obligations on non-government schools in relation to the collection and handling of personal information to protect the privacy of individuals.
- Schools and school systems have in place comprehensive confidentiality and security policies and procedures for the collection and handling of personal information. Such policies set out the types of information collected, used and disclosed, the purpose for which it is collected, and matters relating to access and collection of information.
- All information which could identify or would reasonably identify individual students to whom particular background characteristics belong is removed for national reporting so that no personal information is reported publicly.
- Strict reporting protocols and standards apply to data presentation in all publications of the Ministerial Council on Education, Early Childhood Development and Youth Affairs.

Enrolment Information Collection Notice

1. Catholic Education, Archdiocese of Canberra and Goulburn (Catholic Education) and the Archdiocesan Catholic schools collect personal information, including health and other sensitive information, about students, their parents, carers, guardians, families and other persons of significance before and during the course of the students' enrolment. This information may be collected in a written form, via electronic media or in the course of oral communications. The primary purpose of collecting this information is to provide schooling for the students and to facilitate and enhance their participation in school activities.
2. Some of the information is collected to assist Catholic Education and the Archdiocesan Catholic Schools to discharge their 'duty of care' to their students, staff and other members of the community in ensuring their welfare by taking all reasonable action to protect them from risks of harm that can be reasonably predicted in the course of all activities and functions conducted or arranged by Catholic Education and the Archdiocesan Catholic Schools.
3. Laws governing or relating to the operation of schools require certain information to be collected and disclosed. These laws include the relevant Commonwealth, ACT and NSW Education, Public Health and Child Protection legislation, including legislation pertaining to regulatory and reporting obligations governing Catholic Education and the Archdiocesan Catholic Schools.
4. Health information about students is 'sensitive information' within the terms of the Australian Privacy Principles under the Privacy Act 1988 (Cth) In ACT, it is also defined as 'personal health information' within the terms of the Privacy Principles pursuant to the Health Records (Privacy and Access) Act 1997 (ACT). Catholic Education and the Archdiocesan Catholic Schools may require medical and health reports containing health information about their students from time to time. . The collection, use, disclosure, access to and disposal of such information are governed by the above legislation.
5. From time to time personal and sensitive information (including personal health information) is disclosed to others for administrative and educational purposes. This includes disclosure to other schools within and outside of Catholic Education schools, government agencies and departments, the Archdiocesan Catholic Education Commission (CEC), the NSW Catholic Education Commission (CEC NSW) and the National Catholic Education Commission (NCEC), the local Catholic Archdiocese and the parish, medical and allied health practitioners, CatholicCare and people providing services to the schools, including specialist visiting teachers, counsellors, coaches and volunteers.
6. Personal and sensitive information (including personal health information) is also collected and disclosed in accordance with the Australian Government requirements to the Australian Curriculum, Assessment and Reporting Authority (ACARA) for the purpose of publishing certain school information relating to the circumstances of parents and students on the MySchool website. Without this information, the enrolment or ongoing enrolment of a student may not be able to commence or continue.
7. Personal information collected from students is regularly disclosed to their parents, carers and guardians.
8. Catholic Education and the Archdiocesan Catholic schools may utilise service providers and agencies to provide certain services including email and data storage. Personal information may be provided to these providers and agencies solely for the purpose of the provision of these services. Personal information may be stored in the 'cloud' and otherwise whereby it resides on servers situated outside Australia.
9. Catholic Education's Privacy Policy sets out how students and their parents, carers and guardians may seek access to personal information collected about them. However, there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others, where access may result in a breach of Catholic Education's or an Archdiocesan Catholic school's duty of care to the student or others, or where a student has provided information in confidence. Catholic Education's Privacy Policy also sets out a process for complaints about potential breaches of privacy and for dealing with such complaints.
10. On occasions, information such as academic and sporting achievements, student activities and other news is published in Catholic Education's or Archdiocesan Catholic Schools' newsletters, magazines websites, intranet and other electronic media. Photographs of student activities such as sporting events, school camps and school excursions may be taken for and published in in the above media. Consent from the students' parents, carers or guardians will be obtained prior to any such photographs or other identifying material being used in promotional content produced by or for Catholic Education or the Archdiocesan Catholic schools.
11. From time to time Catholic Education and Archdiocesan Catholic schools engage in fundraising. Information collected for the fundraising may be used to make an appeal to those persons for further fundraising purposes. It may also be disclosed to agencies and organisations that assist in Catholic Education and the Archdiocesan Catholic schools in fundraising solely for that purpose. Personal information will not be disclosed to third parties for their own marketing purposes without prior consent.
12. If personal information of others, such as medical or allied health professionals or emergency contacts, is provided to Catholic Education or the Archdiocesan Catholic schools, it is encouraged that those persons are informed about such disclosure, the reasons for it and that they can access this information. Such information will usually not be disclosed to third parties.

Priority Enrolment Areas

Archdiocesan ELCs and Primary Schools

The priority enrolment area for all ELCs and primary schools is their designated school within the Parish. School children may be accepted by the Principal of a school in a different Parish depending on enrolment pressures.

Archdiocesan Secondary Schools

The priority enrolment areas refer to the student's residential address, not the primary school attended. If a student within a priority enrolment area for a particular college has a preference for another college, he/she will be catered for if a place is available in the preferred college and within the normal CEO enrolment policy.

Acceptance into an out- of-area Archdiocesan primary school is not a guarantee of enrolment into a particular Archdiocesan secondary school. Enrolment into any Archdiocesan primary school is no guarantee of enrolment into an Archdiocesan secondary school.

- Merici College, Braddon. Years 7-12 girls. The priority enrolment areas are the parishes within the North Canberra, Queanbeyan, Belconnen, Gungahlin and Yass districts.
- St Clare's College, Griffith. Years 7-12 girls. The priority enrolment areas are the parishes within the South Canberra, Woden, Weston Creek, and Tuggeranong districts.
- St Mary MacKillop Catholic College, Wanniasa Campus. Years 7- 9 co-educational.
Isabella Plains Campus. Years 10-12 co-educational.
The priority enrolment areas are the parishes within the Tuggeranong, Weston Creek, Woden, South Canberra, Queanbeyan and Cooma (Years 11 and 12) districts.
- St Francis Xavier College, Florey. Years 7-12 co-educational. The priority enrolment areas are the parishes within the Belconnen, North Canberra and Yass districts.

- St John Paul II College, Gungahlin. Years 7 to 11 co-educational. (extending to 7-12 by 2018) The priority enrolment areas are the Gungahlin Parish and Yass district.

Congregational Schools

These are schools operated by Religious Orders as listed below and they enrol students from across Canberra:

- Daramalan College, Dickson. Missionaries of the Sacred Heart. Years 7-12 co-educational.
- St Edmund's College Canberra, Manuka Christian Brothers. Years 4-12 boys.
- Marist College Canberra, Pearce. Marist Brothers. Years 4-12 boys.

Secondary Enrolments

The eight Catholic secondary colleges in the ACT collaborate in the review and processing of enrolment applications to ensure that as many places as possible are available to those seeking a Catholic secondary education. It is requested that only one application be lodged with the college of first preference with other preferred colleges clearly identified in preference order.

Where an application is lodged with two or more colleges and where a first preference is indicated on two or more applications, parents will be contacted to give them the opportunity to indicate their actual first preference. Preferences will be accommodated subject to availability of a place and the enrolment policy of the particular college.

Where a first preference cannot be accommodated parents will be contacted to determine if they wish their application to be passed on to the next preferred college for consideration. An offer of a place will be made from only one college.

Colleges make an offer of enrolment on 22 June 2016. Acceptances must be returned by 22 July 2016.

Overseas Students

Catholic schools welcome overseas students on a full fee paying basis. Enquiries may be directed to the Principals (CRICOS 01814J).