



Related Policies

CECG Aboriginal and Torres Strait Islander Education
CECG Accelerated Progression of Students
CECG Numeracy
CECG Record Keeping
CECG Religious Education
CECG School Review and Development Program
CECG Student Achievement Information
CECG Work Experience/Work Placement
SFX Assessment
SFX Homework
SFX Literacy

Purpose

To providing staff with clear guidelines about the school's processes related to curriculum development and implementation to ensure that the curriculum and teaching and learning programs of St Francis Xavier College (SFX):

- Comply with the requirements of the prescribed Australian Curriculum, and are based on the Australian Curriculum and the BSSS Curriculum Frameworks,
- Take into consideration the Department of Education and Training, the ACT Education and Training Directorate, the Board of Senior Secondary Studies (BSSS) and Catholic Education, Archdiocese of Canberra and Goulburn (CECG) policies and regulations, and
- Subject departments develop learning goals and reportable outcomes from the Achievement Standards of the Australian Curriculum, BSSS Frameworks and the Brisbane Guidelines document for the teaching of Religious Education

Policy

The Principal and members of the College Executive will develop a process that allows for evaluation of all Curriculum Key Learning Areas within the timeframe of a Registration cycle. This is to ensure that the curriculum meets the needs of students and complies with the commitments and requirements of both the Federal and Territory Government.

This process will be completed annually through Professional Conversations between the Principal, Assistant Principal Teaching and Learning and each Study Coordinator.

Each Study Coordinator will create with their Department an annual Department Strategic Plan that is informed by the College Annual Improvement Strategic Plan.

Study Coordinators will also develop a Department Agreed Practice document that reflects a consistent approach to all aspects of Teaching and Learning throughout the College.

Definitions

Curriculum: is all learning, planned, guided and implemented by schools. The purpose of curriculum is to develop each student intellectually, physically, socially, emotionally, morally and spiritually - as a person, as a community member, as a contributor to society, and as a learner. It is based on the Australian Curriculum, ACT BSSS frameworks and the Brisbane Guidelines for the teaching of Religious Education.

Assessment is the continuous process of gathering and interpreting evidence to which aims to make accurate judgements about student learning.

Pedagogy is the term used to describe the art and science of teaching



Procedures

Curriculum planning and programming

Teaching and learning programs are based on the Australian Curriculum, BSSS Frameworks or the Brisbane Guidelines and:

- are provided for each year of schooling and each subject area.
- will address the needs of all students and be appropriate for the age and band of development.
- will indicate the intended outcomes of the learning, the teaching activities planned and the assessment strategies to be used.
- will incorporate the essential content for the relevant band of development from the Australian or BSSS Curriculum framework.
- will indicate the scope and sequence of planned teaching and learning.
- will reflect the UBD -Understanding by Design model.
- will have relevant adjustments and modifications made to meet the needs of all students.

Pedagogy and assessment

- Teachers can use a variety of assessment approaches and strategies to assist them to plan, guide and implement learning in their classrooms.
- Teachers gather evidence for learning and exercise sound interpretation and judgement whether the purpose is to make formative assessments of student learning (assessment for learning), or summative assessments of student learning (assessment of learning).

Years 7-10 requirements

- In Years 7 and 8, school provide students with 120 minutes per week over 2 years of languages education in one of the eight priority languages, French, German, Italian, Spanish, Indonesian, Japanese, Chinese/Mandarin and Korean.
- Each year, from Year 7 to Year 10, schools provide students with a minimum of 150 minutes per week of moderate to vigorous physical activity as part of planned physical education and sport programs.

Principal and the Executive

- Provide support for curriculum development and evaluation for all subjects across the College.
- Provide support for teachers by facilitating and organising professional learning, allocating release time for teachers for curriculum writing and development.
- The Assistant Principal Teaching and Learning will work with the Studies Coordinators and teachers to develop programs and units of work based on the 'Understanding by Design' principles.

Studies Coordinators

- Take responsibility for the development, evaluation and review of curriculum documentation for their subject area.
- Liaise with the AP Teaching and Learning on curriculum initiatives to be implemented throughout the College
- Meet twice a year with individual staff in the form of Professional Conversations to discuss the College goals and how they as a teacher will meet these goals.
- Evaluate the existing curriculum by leading discussions about Departmental documentation, procedures and practices and address the recommendations and commendations from College registrations panels.
- Organise appropriate PL for Department staff to ensure the Curriculum reflects the principles outlined in the College Vision and Mission for teaching and learning
 - the principles of the Understanding by Design Framework for Curriculum planning
 - incorporates the Australian Curriculum or BSSS Frameworks.
 - makes explicit references in the documentation to the College Annual Improvement Plan



Teachers

- Support their Studies Coordinator by actively participating in the development of curriculum and teaching programs and the evaluation processes
- Reflect on the College Goals in My Pad and discuss these twice a year with their Study Coordinator in the form of a professional conversation.
- Prepare teaching programs and assessment aligned with the College Vision for teaching and learning and evaluate their teaching programs and teaching practice each semester.
- Assess and report on student achievement in line with College assessment and reporting protocols.

Forms

Professional Conversation Checklist

Guidelines

SFX Teaching and Learning Procedure Manual
SFX Senior Handbook
SFX High School Handbook
SFX Middle School Handbook
SFX Senior Course Guide
SFX Year 9 and 10 Elective Guide
SFX Department Agreed Practice Documents
SFX Remote Learning Document

Information

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